



Imported Food Inspection Scheme Laboratory Nomination Form

Step 1. Contact the laboratory before filling in the below form to check if they are able to perform the tests required (listed on the Food Control Certificate), and if they are able to collect your samples from the Imported Food collection point.

Only laboratories marked with an asterisk (*) are capable of handling samples which are still subject to quarantine.

Step 2. Fill in the form below

Step 3. Email the form directly to the nominated laboratory. **Only one form per entry will be accepted.**

PLEASE NOTE: The importer/owner is responsible for paying the laboratory test costs. Some laboratories may require a deposit prior to testing.

	Laboratories	Contact	Contact phone number	Service area
<input type="checkbox"/>	Adelaide Microbiology Service Trust	ams@jlb.com.au	Adelaide: (08) 8268 8199	South Australia only
<input type="checkbox"/>	Advanced Analytical Australia	sydney@advancedanalytical.com.au brisbane@advancedanalytical.com.au perth@advancedanalytical.com.au melbourne@advancedanalytical.com.au	Sydney: (02) 9888 9077* Brisbane: (07) 3268 1228 Perth: (08) 9325 9799 Melbourne: (03) 9376 1999	Australia wide
<input type="checkbox"/>	Agrifood Technology	lab.vic@agrifood.com.au	Melbourne: (03) 9742 0555	Australia wide
<input type="checkbox"/>	ALS Food and Pharmaceutical	fpimport@alsglobal.com	Sydney: (02) 8832 7500 Melbourne: (03) 8756 8111	NSW & Victoria
<input type="checkbox"/>	DMG Microlabs	sales@silliker.com.au	Brisbane: (07) 3868 4010	Queensland only
<input type="checkbox"/>	DTS Food Laboratories	clientservices@dtsfoodlabs.com.au	Melbourne* and Brisbane*: (03) 8371 7610	Victoria, NSW Queensland
<input type="checkbox"/>	National Measurement Institute	food@measurement.gov.au	Melbourne* and Sydney*: (03) 9644 4888	Australia wide
<input type="checkbox"/>	SA Analytical Laboratory Services	lab@saals.com.au	Adelaide: 1300 386 811	South Australia only
<input type="checkbox"/>	Silliker Australia	sales@silliker.com.au	Melbourne: (03) 8878 2100* Perth: (08) 9227 6499* Sydney: (02) 8718 6888*	All states & territories except South Australia
<input type="checkbox"/>	Symbio Alliance	admin@symbioalliance.com.au	Brisbane*, Melbourne and Sydney: 1300 703 166	Queensland, Victoria & NSW

(Note: double click box ☐ and mark "checked"):

Do you nominate this laboratory for all future consignments?

☐ Yes ☐ No

Indicate your role by checking the appropriate box.

☐ Importer ☐ Authorised agent

As the owner or duly authorised agent I have nominated the laboratory as indicated above.

Importer company name			
Name of owner or authorised agent			
Contact phone number		Entry No	
Contact email address			
Regional office inspecting the goods		Date	

Both the laboratory report and the invoice will be sent to the email address provided above. If you would like these to go to a different address, please fill in the details below.

☐ Invoice ☐ Report

Contact name	
Contact address / phone number	

NOTE: All pages of this form must be forwarded to the laboratory.

Laboratory use only

Laboratory must confirm whether they accept this nomination on an ongoing basis, or for this consignment only.

☐ On-going ☐ This consignment only

The ongoing nomination will only be recorded by the Department of Agriculture Imported Food office if both the laboratory and the importer indicate agreement by checking the relevant boxes.

Laboratory contact name	Laboratory	Date

Email the completed form to the regional office inspecting the goods

Email Qld/NT	gldfood@agriculture.gov.au
Email NSW	nswimpfood@agriculture.gov.au
Email Vic/Tas	vicimpfood@agriculture.gov.au
Email SA	saifsp@agriculture.gov.au
Email WA	waimpfood@agriculture.gov.au

Personal information means any information or opinion about an identified, or reasonably identifiable, individual. The collection of personal information by the Department of Agriculture (the department) in relation to this form is for the purposes of nominating a laboratory to perform testing on imported food samples. If the relevant personal information requested in this form is not provided by you, the department will be unable to book an imported food inspection.

Personal information may be disclosed to other agencies, including persons or organisations where necessary for these purposes, provided the disclosure is consistent with relevant laws, in particular the *Privacy Act 1988* (Privacy Act). Your personal information will be used and stored in accordance with the Privacy Principles.

See our [Privacy Policy](#) webpage to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 2 6272 3933.